



# How to Reset your Password

Please sign in

supplier.portal.teste

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Sign in

Contact support

Forgot your password?

You can log in to Flowis through the specific URL you're using.

Use your credentials to sign in.

In case you forgot the credentials, click on the "Forgot your password" link or "Contact support" if you are facing problems with Flowis.

## New password request

### Lost or forgotten password?

If your password has been lost or forgotten, you may request a password reset via email

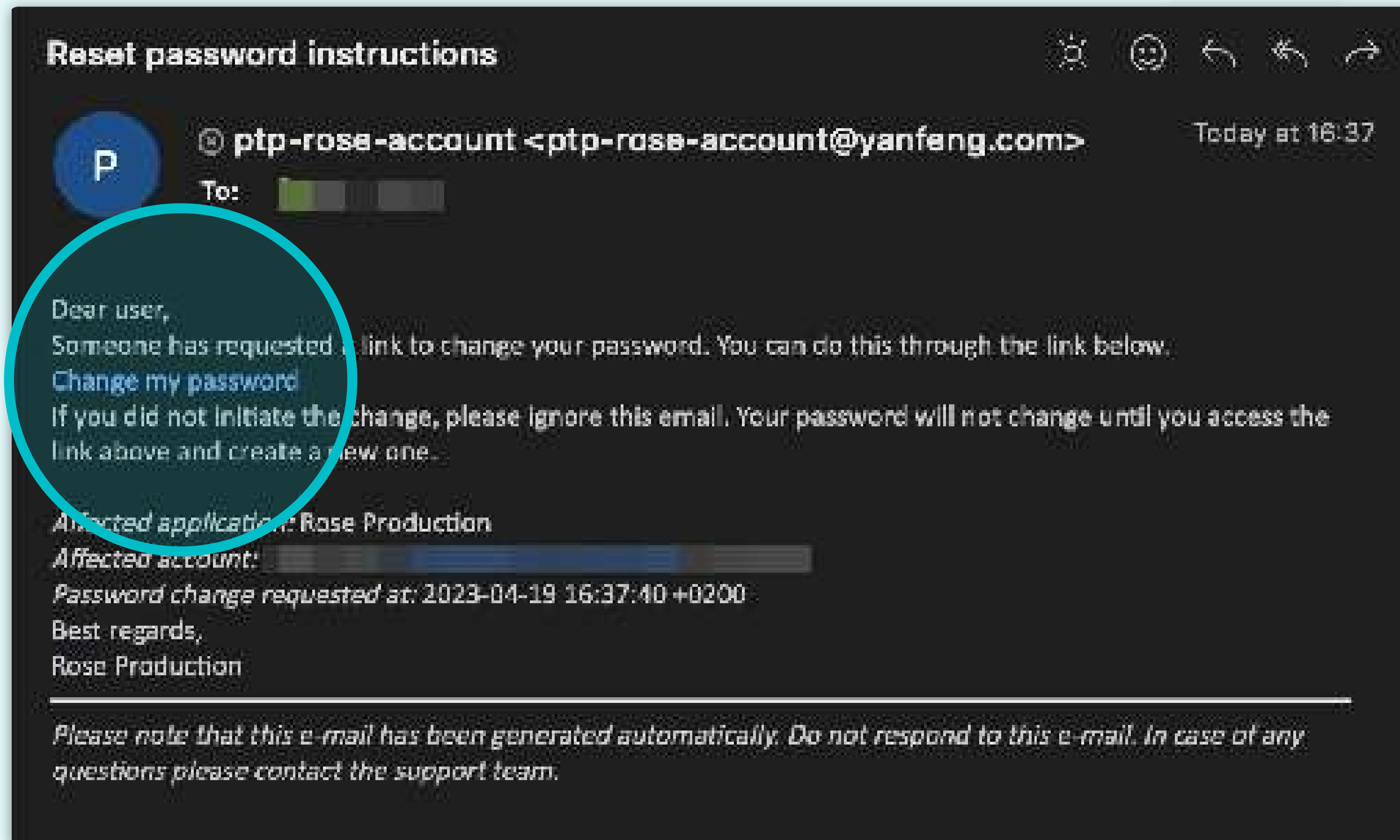
Request password

[Contact support](#)

[Go back to login page](#)

Fill in your email address and click on the **“Request password”** button.

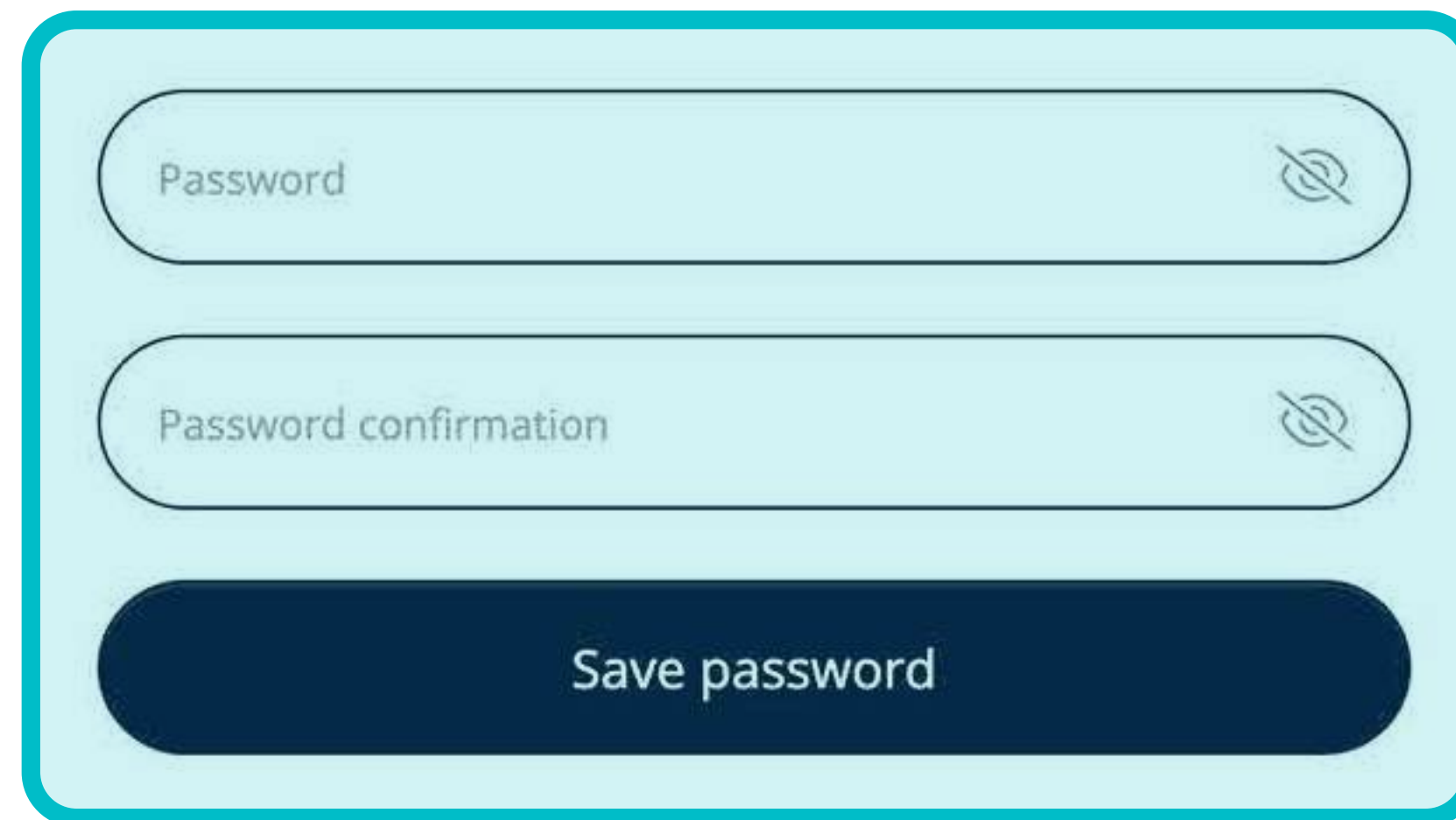
If your email address is in our database, **you will receive a message** on provided email **with the link to reset your password.**



In the received email, click on the **“Change my password”** link.

It will automatically open a new tab for you where the new password will be set.

## Set a new password



The image shows a user interface for setting a new password. It consists of a light blue rounded rectangle containing two input fields and a button. The first input field is labeled 'Password' and has a small icon of a crossed-out eye on the right side. The second input field is labeled 'Password confirmation' and also has a crossed-out eye icon. Below these fields is a dark blue button with the text 'Save password' in white. The entire form is highlighted with a teal border.

[Contact support](#)

Fill in your **new password** and **confirm it** once again.

Once you are done, click on the **“Save password”** button.

Now you can perform logging into your account **with freshly renewed password.**



At SoftPoint we also address **other key finance processes** such as:



## General ledger

- **Fixed assets:** fixed assets register, multiple books (e.g. GAAP, statutory, tax, etc.), different depreciation methods, and handling of acquisitions, disposals, and transfers.
- **Intercompany:** submission of exchange requests, routing, and approval, simultaneous posting to various ERP systems, reconciliation of intercompany balances, and payment approval.
- **Account reconciliations:** reconciliation cover sheets and balance explanations, auto-reconciliations, routing and approval, and integration with accounting software.
- **Lease accounting:** IFRS 16 requirements, lease obligations, and calculation of BS / PL balances.
- **Manual journals:** routing & approval, and automated recurring journals.
- **GL reporting**

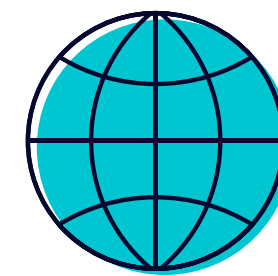


## Accounts receivable

- **Cash application:** matching customer payments with open items, automated breakdown of payments with remittances, and routing of discrepancies to relevant business owners.
- **Billing:** processing of billing requests and automated billing.
- **Business teams:** the resolution of discrepancies, submission of billing requests, and cash-flow forecasting.
- **AR reporting.**

# softpoint.

If you want to know more about **Flowis**  
and our solutions, **visit our website**  
or **contact us via email**.



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